



Heltwate School

Provider Access Information

November 2021

Heltwate School: Provider Access Information

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at Heltwate school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled, where appropriate:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Sam England, Careers Lead

Telephone: 01733 262878

Email: s.England@heltwate.net

Opportunities for access:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 9	<ul style="list-style-type: none"> ➤ Participation in ASDAN, World of Work (visiting companies) ➤ Partnership with companies such as Snuggeries, Biffa 		
Year 10	<ul style="list-style-type: none"> ➤ Visits from Colleges ➤ Careers Open Evenings ➤ Visits from business ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ College taster days ➤ Visits from Colleges ➤ Visits from business ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ College taster days ➤ Visits from Colleges ➤ Visits from business ➤ School Careers Open Days
Year 11	<ul style="list-style-type: none"> ➤ Careers advisor in school regularly and working alongside young person and family ➤ Post 16 event - meeting with previous pupils and their families ➤ Visits from business 	<ul style="list-style-type: none"> ➤ KS4 attend careers event ➤ Careers advisor in school regularly and working alongside young person and family ➤ Visits from business 	<ul style="list-style-type: none"> ➤ Careers advisor in school regularly and working alongside young person and family ➤ Visits from business
Year 12	<ul style="list-style-type: none"> ➤ Monthly visits from City College ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days
Year 13	<ul style="list-style-type: none"> ➤ Monthly visits from Colleges ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days
Year 14	<ul style="list-style-type: none"> ➤ Monthly visits from Colleges ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days 	<ul style="list-style-type: none"> ➤ Careers Open Day ➤ Visits from business ➤ Careers Open Evenings ➤ School Careers Open Days

**not a legal requirement at Year 7 but at Heltwate School Year 7 pupils are part of our Futures Careers Programme*

Premises and facilities

The school will make the hall, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Sam England, Careers Programme Lead or Kerry Cole. This will be made available to pupils and families as appropriate.

Information about careers events, open days and other college information will be shared with parents and students via the school's communication platform, Class Dojo.