



## Vacancy: Higher Level Teaching Assistant (HLTA)

**Start:** September 2025  
**Salary:** Grade 9  
**Contract type:** Full Time  
**Contract term:** Permanent  
**Location:** Heltwate School, across 3 sites

### Key Dates

**Apply by:** Tuesday 3<sup>rd</sup> June 2025 4pm  
**School Tours:** Please contact the school  
**Interviews:** Week commencing 16<sup>th</sup> June 2025

Heltwate School is seeking to appoint an enthusiastic, flexible and creative individual to work as a Higher Level Teaching Assistant (HLTA) across the school working with young people within the age range 4-19. The post will require you to prepare, teach and assess the teaching and learning of pupils with SEND.

Heltwate caters for pupils across the primary and secondary age range who have been identified as having severe learning difficulties. Heltwate encourages pupils to do the best they can to achieve their potential in a safe, supportive and calm environment by a team who supports them throughout their time here.

### The ideal candidates will:

- have experience of working with children or young adults with SEND
- Has a desire to help pupils with SEND achieve their full potential through helping delivering an adapted curriculum
- already have HLTA status or have the willingness to undertake the HLTA qualification within year of application (Funded by School)
- be enthusiastic, confident and able to show initiative
- possess good literacy, numeracy and ICT skills
- have a friendly manner with a good sense of humour;
- be calm and patient;
- show evidence that they can form positive and professional relationships with pupils, staff and parents;
- have good interpersonal skills and enjoy being part of a supportive team;

### We can offer you:

- A supportive and friendly working environment in a school that firmly holds its pupils at the heart of everything we do.
- An exciting curriculum where creativity and real purposeful learning is key.
- A supportive, experienced, and motivated staff team.
- Friendly, dedicated and supportive team.
- On-going professional development opportunities.



# HELTWATE SCHOOL

## Safeguarding Children and Young People

Heltwate School is committed to safeguarding and promoting the welfare of the children and young people in its care and expects all staff and volunteers to share this commitment and adhere to the school's safeguarding policy and procedures.

If you are passionate about making a difference in the lives of pupils with SEND and are excited about working in an innovative educational environment, we would love to hear from you. Application packs can be downloaded from our website: **[www.heltwate.co.uk](http://www.heltwate.co.uk)** and submitted to **[recruitment@heltwate.net](mailto:recruitment@heltwate.net)** by Tuesday 3<sup>rd</sup> June 2025

Visits to the school are warmly welcomed and encouraged. To book a visit please contact the school office: 01733 262878.

Please visit our website for further school information.

**The Governing Board of Heltwate School is committed to safeguarding and promoting the welfare of children and young people in its care and expects all staff and volunteers to share this commitment. Our recruitment practice complies with all relevant legislation. As part of our commitment to safeguarding children and vulnerable groups the appointment is subject to the receipt of satisfactory references and an enhanced clearance through the Disclosure and Barring Service. In accordance with Keeping Children Safe in Education, the school will carry out an online search as part of the due diligence on shortlisted candidates.**